

BUS AND VAN DRIVER'S TRIP REPORT

DRIVER _____ BUS _____ DATE _____

MILEAGE READING (BEGINNING) _____ (END) _____

NEXT OIL CHANGE MILEAGE _____

TYPE OF RUN: SCHOOL _____ SUNDAY SCHOOL _____ OTHER (SPECIFY) _____

DID YOU DO THE FOLLOWING BEFORE YOUR RUN?

| YES | NO | | YES | NO | |
|-----|-----|---------------------------------------|-----|-----|-----------------------|
| --- | --- | Outside walk-around check? | --- | --- | Warm engine? |
| --- | --- | Spring check? | --- | --- | Sweep? |
| --- | --- | Oil check? | --- | --- | Clean dash and glass? |
| --- | --- | Water check? | --- | --- | Pray? |
| --- | --- | Safety equipment check? | --- | --- | Refuel? |
| --- | --- | Transmission fluid check? (auto only) | --- | --- | Seats replaced? (van) |

REPAIR ORDER

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